

IOWA READING ASSOCIATION
EXECUTIVE BOARD VIA ZOOM
APRIL 18, 2020

- I. The meeting was called to order at 1:13 p.m., via Zoom by Co-Presidents Kathleen Konrardy and Mary Daughetee.
- II. Those present were Deb Mortensen, Michelle Swanson, Kathleen Konrardy, Diane Bean, Nancy Wright, Julie Schuller, Dani Woodman, Mary Daughetee, Julie Neal, Kelsey Nilles, Laurie Weekly and Erick Schroyer.
- III. There were no minutes to approve in January.
- IV. Committee to approve agenda for this meeting- Diane Bean moved and Erick Schroyer seconded this agenda as presented. All were in favor.
- V. Committee to approve April 18 Executive Board minutes- Diane Bean and Michelle Swanson consented to approving these minutes.
- VI. Old Business-
 - a.) Printed program- Julie Schuller wondered if we should rid the paper program for the state conference? We might ask those wanting one to print it before coming to the conference. Vendor ads could be in pdf form and posted on our website. It was suggested we ask Renee Thomas to be part of a committee to assist with technology needs of the Iowa Reading Association.
 - b.) Appointment of Committee Chairs- Kelsey Nilles and Erick Schroyer will need to appoint a new chair for Merit Council. Barbara Carroll has already stepped in to fill the vacancy as Poetry Chair.
 - c.) Nominations- We are still in need of a Vice President.
 - d.) ByLaws, Policies and Procedures- Julie Schuller is revising the ByLaws to reflect current practice. Because mileage and meals for Board meetings is no longer paid by the Association, several things must be reworded.
 - e.) Changing dates for state conference 2021- The new date is June 17-18, 2021, due to speaker availability. Julie Neal will confirm with Scheman if these dates are available. Nancy Wright will move Leadership Workshop to June 16, 2021. We will have to decide on 2022 dates. (See Regular Board meeting minutes 4.18.20)
 - f.) Charging group registration discount- This was changed to 20% off groups of 6 or more from the same school district registering together, because we are now including meals.
- VII. New Business-
 - a.) Scholastic Dollar book weekly specials- Michelle Swanson wondered if we should promote this. Scholastic was not planning to have an exhibit at conference this year. Deb Mortensen moved that we only promote vendors who are supporters of the Iowa Reading Association conference. Mary Daughetee seconded the motion. All were

in favor. Nancy Wright suggested we have a vendor page on our website. 23 vendors have paid to participate in this year's conference. Julie Neal will contact them and ask if they would like to have an ad on our vendor page.

b.) 2017 Audit- Julie Neal reported it is now completed. Clark Goltz suggested we ask a different firm to audit our books.

c.) Hotel Information- No need to discuss since we cancelled our physical conference for 2020.

d.) SAI Conference- This conference may be cancelled this year due to Covid 19 concerns. Iowa Reading Association will not plan to have a table this year.

e.) Executive Director's salary- Julie Neal suggested we not pay her at this time, due to our financial situation. Julie currently receives a \$1,000/month salary. Julie left the Zoom while we discussed this. Michelle Swanson made a motion and Diane Bean seconded the motion, we continue to pay Julie her monthly salary through August 31, 2020, which begins our new fiscal year. All were in favor. We will revisit this again in August.

VIII. Future meetings- See 4.18.20 Board minutes

IX. Adjournment- Michelle Swanson moved and Erick Schroyer seconded the motion to adjourn at 1:45 p.m. Motion passed.

Respectfully submitted,
Deb Mortensen, Secretary, Iowa Reading Association