

IOWA READING ASSOCIATION
EXECUTIVE BOARD MEETING
OCTOBER 10, 2015
PIZZA RANCH, AMES, IOWA

I. The meeting was called to order by President Nancy White at 12:50 p.m.

Written roll call was taken and present were Deb Mortensen, Nancy White, Heidi Stangl, Michelle Swanson, Debra Wake, Stephanie Laird and Clark Goltz. Deb Mortensen suggested we add a IV. Discussion item to the agenda: Consent Agenda. President Nancy White asked that a committee approve these minutes. Volunteers were Debra Wake and Nancy Wright. Secretary Deb Mortensen will send them the minutes via email for their approval before they are posted to the website.

II. Old Business:

- a. Restructuring our Board of Directors or rezoning our state- Deb Mortensen will summarize our rationale for rezoning in a "Question/Answer" format similar to the FAQ sheet that International sent out when they made the name change. All board members will have feedback and then this form will be sent to Angela Rivell at International. We may be asking for some assistance from the International Literacy Association to guide us through this process.

III. New Business:

- a. "Change a Child's Story"- President Nancy White told of this literacy initiative hosted by the United Methodist Church. The link is LBuchanan@umcom.org
- b. 2016-2017 state-wide book studies- Stephanie Laird inquired about a Lori Oskus book Reciprocal Teaching At Work. This book might be the book study for the 2016-2017 school year. It is appropriate for grades K-12 and Ms. Oskus will be presenting at the summer 2017 Iowa Reading conference.
- c. Iowa Reading Fiscal Year- Michelle Swanson, Clark Goltz and the auditor from TD & T shared a conference call regarding changing our fiscal year. They suggested we have a "short year" from July 1 2016- August 31, 2016. On August 31, 2016, we would have a full year to budget. This would involve a policy change (Section 3: Numbers 1 and 3). Nancy White moved and Debra Wake seconded that we present both the short year and the full year budget at the Sunday, June 26, 2016 5:00 board meeting. Michelle Swanson will examine our income/expenses from July and August 2014 and 2015 to develop a "short" budget. Deb Mortensen will review the Bylaws to see if members need to be invited to the Budget hearing which is currently held during our annual conference. More discussion on this will be held in January.
- d. Investments- Clark Goltz suggested the International Literacy Association advise us regarding investments. We will talk about this further at our June 29, 2016 Board meeting.
- e. Iowa Reading Association Conference Responsibilities- We reviewed the Iowa Reading Conference Responsibilities developed the year Tony Pieper was conference chair (2012). We revised a lot of the duties performed by the conference chair, councils and state officers. Deb Mortensen will ask Wendy Hammrich if she has the original spreadsheet so changes can be made and sent to all for discussion at our January Board of Directors meeting.
- f. 2016 ILA Conference in Boston- Deb Mortensen and Michelle Swanson should consider attending. \$8,200 is budgeted for state board members to attend.

IV. Discussion Items:

- a. Consent Agenda: Deb Mortensen and Nancy White shared why we don't follow the consent agenda as it was originally intended (i.e. zone directors and

committee chairs would present their reports in writing and we would vote on items needing attention). Now we allow Zone Directors and Committee Chairs that are present to share an oral report (as well as a written report) so that they can get immediate feedback regarding their role on the board. It is our intent that Zone Directors and Committee chairs will highlight their reports and we will eliminate the "consent agenda". We are grateful for the work all board members do and wish to "CELEBRATE" as a group.

V. Announcements:

- a. Board of Directors Meeting, Saturday, January 16, 2016, 10:00 a.m, Pizza Ranch, Ames (Snow Date January **23**)
- b. Executive Board Meeting, Saturday, January **16, 2016**, 1:00 p.m, Pizza Ranch, Ames (Snow Date January **23**)
- c. Executive Board Meeting, Saturday April 9, 2016, 10:00 a.m, Pizza Ranch, Ames
- d. Board of Directors Meeting, Saturday, April 9, 2016, 1:00 p.m, Pizza Ranch, Ames
- e. Executive Board Meeting, Saturday, May 14, 2016, 10:00 a.m, Pizza Ranch, Ames
- f. Board of Directors Retreat, Sunday, June 26, 2016, 3:00 p.m, Pizza Ranch, Ames
- g. Board of Directors Meeting, Sunday, June 26, 2016, 5:00 p.m, Pizza Ranch, Ames
- h. Leadership Workshop, Monday, June 27, 2016 at 10:00 a.m, The Hotel at Gateway, Ames
- i. Iowa Reading Association Conference, June 28-29, 2016, Scheman Conference Center, Iowa State University, Ames
- j. Iowa Reading Association Board Meeting, Wednesday, June 29, 2016, 5:00 p.m. at Scheman Conference Center, ISU, Ames
- k. International Literacy Association 61st Annual Convention, July 9-11, 2016, Boston, MA

VI. Adjournment: Debra Wake moved and Heidi Stangl seconded that the meeting be adjourned at 2:00 p.m. Motion carried.

Respectfully submitted,

Deb Mortensen, Secretary
Iowa Reading Association