

IOWA READING ASSOCIATION
EXECUTIVE BOARD MEETING
JANUARY 22, 2011
PIZZA RANCH, AMES, IOWA

- I. The meeting was called to order by President Elect Julie Neal at 10:26 a.m.
- II. Roll call included: Julie Neal, Tony Pieper, Nancy White, Barb Foss, Deb Mortensen-State Coordinator, Lynette Kruger-Director of Membership Development, and Clark Goltz-Executive Director.
- III. Approval and/or Additions to the Agenda: Barb Foss moved and Tony Pieper seconded to approve the agenda as printed. Motion carried.
- IV. President's Report: President Carol Duehr was absent due to illness. She submitted a written report. Clark will forward it to Rayann Mitchell.
- V. Treasurer's Report: Treasurer Barb Foss gave an oral report. We only have one checking account and one savings account at First National Bank in Fairfield. Barb commented that things are going well using TD&T. Our checking account and our money market account are interest bearing accounts. Barb Foss moved and Lynette Kruger seconded that we continue with TD&T Financial Group, P.C. as our accounting services July 1, 2011-June 30, 2012. Motion carried. Barb distributed a chart showing our finances for the past 16 years and the Executive Board discussed the finances. The report will be filed for audit.
- VI. State Coordinator's Report: State Coordinator Deb Mortensen submitted a written report and gave an oral report. Deb is compiling information for the Award of Excellence. Deb has contracts for The Hotel at Gateway Center for the 2012 Summer Leadership Workshop. Dates and times were confirmed with the Board. The Board of Directors will meet Sunday, June 24, 2012, at 3:00 p.m. at Pizza Ranch. The Summer Leadership Workshop will be held all in one day on Monday, June 25, 2012, at 10:00 a.m. until 8:00 p.m. with Iowa Reading providing lunch, supper, and a hotel room for council leaders. Deb also announced that four councils applied for the Kruger Memorial Grant. Membership increased for each of the four councils.
- VII. Correspondence - none
- VIII. Unfinished Business:
- IX. New Business:
 - a. Audit Update - Clark Goltz stated that Schroer and Associates, Inc. have completed the audit and there were no disagreements.
 - b. Election Results and Updates: Clark Goltz announced the results of the election. Wendy Hammerich was elected vice-president and Heidi Meyer was elected treasurer.
 - c. Legislative and Long Range Planning Chairperson Resignation: Don Ortman submitted a letter of resignation as chair of both committees at the end of this term. The Board accepted the resignation with regret.
 - d. Secretary Position: Tony Pieper moved and Julie Neal seconded that Nancy White be appointed secretary for another two year term. Motion carried.

- e. Voucher Change: Barb Foss changed the voucher form slightly to include the name of the reading council. She has sent an electronic form to each Board member and has asked Board members to download the form to their computer to save it and have available for future use. She also sent each Board member a new copy of the chart of accounts to be used for voucher forms.
- f. Executive Board Members Attending International Reading Convention in Orlando, Florida in May: Barb Foss moved and Tony Pieper seconded that for the 2011 International Reading Association conference in Orlando, Florida, Iowa Reading pay for the travel, hotel, and registration costs for Executive Board members to attend. Meals will not be included. Motion carried.
- g. President Elect's Report and 2011 Conference Update – Julie Neal will inform the Board of conference updates during the regular Board of Directors meeting this afternoon.
 - I. Alpha Chapter of Alpha Upsilon Alpha Request: A request was received from Mickey Cassidy, president of the Alpha Chapter at UNI of Alpha Upsilon Alpha, to be given a complimentary booth in the exhibit area for members of any chapters of Alpha Upsilon Alpha to gather during the conference. After discussion, Lynette Kruger offered to share part of the Membership booth with the group as long as whoever works in the booth has paid the conference registration fee.

X. Announcements:

- a. Iowa Reading Board Meetings: April 6, 2011 at 8:00 p.m. at Best Western Hotel, Ames, and April 8, 2011 at 4:00 p.m. at Scheman Conference Center, ISU, Ames, Iowa
- b. Iowa Reading Executive Board Meetings: March 12, 2011 at 10:00 a.m. at the Pizza Ranch, Ames, Iowa
- c. Iowa Reading Association Conference, April 7-8, 2011, Scheman Conference Center, Iowa State University, Ames, Iowa
- d. 56th Annual International Reading Association Convention: May 8-11, 2011 at Orlando, Florida
- e. Iowa Reading Association Board Retreat: June 12, 2011 at 5:00 p.m. at the Pizza Ranch, Ames, Iowa
- f. Iowa Reading Board Meeting: June 13, 2011 at 9:00 a.m. at The Hotel at Gateway Center, Ames, Iowa
- g. Iowa Reading Association Summer Leadership Workshop: June 13-14, 2011 at 1:00 p.m. at The Hotel at Gateway Center, Ames, Iowa
- h. Iowa Reading Association Conference, June 26 and 27, 2012, Scheman Conference Center, Iowa State University, Ames, Iowa

- XI. Barb Foss moved and Lynette Kruger seconded that the meeting be adjourned at 11:57 a. m.

Respectfully submitted,

Nancy White, Secretary
Iowa Reading Association